## Your Golden Memories

## Tell Us About Your Project

If you can provide some information about your project, we may be able to provide some guidance. For instance; Are you putting together a family history? Have you found some old pictures but not sure how to preserve them? Will you be sharing the images with family \& friends? Have you collected a few valuable pictures that you want to enhance and preserve?

Please estimate how many items you want converted to digital file formats. We will give you an estimate of the cost, and determine how quickly we can get the files back to you.

## Instructions For Using This Request Form

1. Type a few words in the box below to tell us about your project.
2. Enter an estimate of the number of items for each category.
3. Press $\mathbf{C t r l}+\mathbf{S}$ keys together to Save the completed PDF file to your computer.
4. Email the completed request form to support@ygm2020.com.

We will contact you to handle any questions and arrange the shipping of the photos.

## Triage

When you send your media, we sort and organize the pictures before we start the conversion process. We separate images that are of poor quality, damaged, wrinkled, torn, and duplicates.

Our estimate will identify the approximate number of good images, and the number of images that we think will not convert well, and discuss images you may wish to consider for special handling to restore or enhance the quality.

## Estimating Tips:

Photographs - Stack of 100 pictures = 1" tall
Slides - Stack of 20 slides $=1$ " tall, Carousel $=80-140$ slides
Film Negatives - 24 or 36 image rolls, cut into strips of 6 images

Why is this project special to you?


## Your Golden Memories Digital Photo Conversion Services \& Fees

Name: $\qquad$ Email $\qquad$
Address: $\qquad$
City/State/Zip $\qquad$ Phone $\qquad$
Please use this form to estimate number of items in this order.

| Est \# | Small Photos [Wallet to 5"x7"] |  |
| :--- | :--- | :--- |
|  | First 1 to 50 Photos | $\$ 1.00$ each (\$50.00 Min Order) |
|  | $51-250$ Photos | $\$ 0.65$ each |
|  | $251-1000$ Photos | $\$ 0.50$ each |
|  | Large Photos [8"x10" to 11"x17"] |  |
|  | Loose Photos | $\$ 1.25$ each |
|  | Framed Photos <br> [Removed from frame, and returned as loose photos] | $\$ 1.75$ each |
|  | Oversize Photos [> 8"x10" or 3-Dimentional objects] | $\$ 2.50$ each |
|  | Scrapbooks / Albums [Multiple photos per page] |  |
|  | Unbound Pages [Single image of all photos on page] |  |
|  | Bound Pages <br> [Converted and returned in album] | $\$ 2.00$ @ page |
|  | Mounted Slides $\quad$ \$1.00 @ picture |  |
|  | Cut Strip of Negatives | $\$ 2.50$ @ picture |
|  | Delivery of Digital Images | $\$ 0.65$ @ image |
|  | Download files from protected server for up to 60 days. | $\$ 10.00$ |
|  | Copy to media and ship with returned original items | Flash Drive \$25 SDXC Card \$25 |
|  | Return of original photos / slides (and frames / binding). <br> We can arrange commercial disposal of images. | $\$ 10.00$ plus Standard USPS Charge |
|  | Restoration of Damaged Photographs, Colorization. | Call |

Delivery format:
JPG
$\square$ TIFF
$\square$ JPG \& TIFF
$\square$ PDF

$\square$Please use your best judgement when triaging images to identify and eliminate poor quality, out-of-focus, over or underexposed, or duplicate images.
$\square$ I have reviewed the items, please convert all images as presented.

